

IGNOU Learner Support Centre (R) – 2504

BISHOP HEBER COLLEGE

P O Box No. 615, Trichy– 620017.

LIST OF ACTIVE LEARNER SUPPORT CENTRES

(Details of Activation of programmes under each LSC)

LSC Timings: Sunday 9.30 am to 5.00 pm; Tuesday to Saturday in the evening hours 4.00 pm to 6.00 pm; Monday is holiday

Courses Offered

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
Post Graduate (PG)								
Master of Arts (Development Studies)	MADVS	SOEDS	Bachelor's Degree in any discipline from a recognized University	English	2 years	4 years	Rs. 6,300/- per year Total = Rs. 12,600/-*	January & July
Master of Arts (Journalism and Digital Media)	MAJDM	SOJNMS	Bachelors Degree in any discipline	English	2 years	4 years	Rs. 10,000/- per year Total = Rs. 20,000/-*	January & July
Master of Arts (Journalism and Electronic Media)	MAJEM	SOJNMS	Bachelors Degree in any discipline from a recognized university	English	2 years	4 years	Rs. 12,500/- per year Total = Rs. 25,000/-*	January & July
Master of Arts (Journalism and Mass Communication)	MAJMC	SOJNMS	The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).	English & Hindi	2 years	4 years	Rs. 12,800/- per year (English & Hindi) Total = Rs. 25,600/- * and Tamil Regional Language medium Rs.6000/-* Per year	January & July
Master of Arts (Journalism and Mass Communication) Tamil	MAJMCT	SOJNMS	The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).	Tamil	2 years	4 years	Rs. 6,000/- *per year Total = Rs.12,000/-	January & July
Master of Arts (Development Journalism)	MADJ	SOJNMS	Bachelors Degree in any discipline from a recognized university	English	2 years	4 years	Rs. 10,000/- per year Total = Rs. 20,000/-*	January & July
Master of Arts (Rural Development)	MARD	SOCE	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 6,800 /- per year Total = Rs. 13,600/-*	January & July
Master of Computer Applications	MCA MCA New	SOCIS	(a) (i)Passed B.C.A/B.Sc. (Computer Science)/ B.Sc. (IT)/ B.E.(CSE)/ B.Tech. (CSE)/B.E. (IT)/B.Tech. (IT) or Equivalent Degree. OR (ii)* Passed any Graduation	English	2 years	4 years	Rs. 12,300/- per semester. (MCS-201 ,MCS-208 & BCS-012 @Rs.1,000/- per course as additional fee as per the eligibility) Total=Rs. 49,200/-*	January & July

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
			Degree(e.g.:B.E./B.Tech./B. Sc/B.Com./ B.A./B.Voc./etc.) preferably with Mathematics at 10+2 level or at Graduation level. (b) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination. * The students of category a (ii) are required to register and successfully complete the compulsory Bridge courses of IGNOU along with Master of Computer Applications programme as given in section 5.26					
Master of Commerce	MCOM	SOMS	Bachelor's Degree or a higher degree from a recognized University.	English & Hindi	2 years	4 years	Rs. 9,300 /- per year Total = Rs. 18,600/-*	January & July
Master of Arts (English)	MEG	SOH	Bachelor's Degree or a higher degree from a recognized University.	English	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
Master of Social Work	MSW	SOSW	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 18,000/- per year Total = Rs. 36000/-*	January & July
M.Sc. (Environmental Science)	MSCENV	SOITS	Graduation in Science from a recognized University	English	2 years	4 years	Rs. 7,800/- per year Total = Rs. 15,600/-*	January & July
Master of Arts (Environmental and Occupational Health)	MAEOH	SOITS	Graduation in any discipline.	English	2 years	4 years	Rs. 7,300/- per year Total = Rs. 14,600/-*	January & July
Master of Tourism and Travel Management	MTTM	SOTHSSM	Category 1: BTS,BA(Tourism); B.Sc. Hospitality and Hotel Administration (BHM); Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE. Category 2: A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study.)	English	2 years	4 years	Category-I :Rs. 7,100/- per year Total = Rs. 14,200/- * Category-II :Rs. 10,100/- for 1st year and Rs. 7,100/- for 2nd year. Total = Rs. 17,200/-*	January & July
Master of Arts (Corporate Social Responsibility)	MACSR	SOEDS	Graduation in any discipline	English	2 years	4 years	Rs. 7,500/- per year Total = Rs. 15,000/-*	January & July
Master of Arts (Sustainability Science)	MASS	SOITS	Graduation in any discipline.	English	2 years	4 years	Rs. 7,000/- per year Total = Rs. 14,000/-*	January & July
Master of Arts (Entrepreneurship)	MAER	SOVET	Bachelor degree in any discipline or its equivalent from a recognized University/Institution.	English	2 years	4 years	Rs.7,500/- per year Total = Rs. 15,000/-*	July

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Master of Science (Information Security)	MSCIS	SOVET	Bachelor Degree any discipline or its equivalent from a recognized University/ Institute.	English	2 years	4 years	Rs. 21600/- Per Year Total= Rs. 43200/-*	July
Master of Science (Applied Statistics)	MSCAST	SOS	Graduate with B.A./B.Sc. Degree with Statistics/Mathematics as one of the subjects from any recognized University / Institution / Organization.	English	2 years	4 years	Rs. 7,700/- per semester Total = Rs. 30,800/-*	January & July
Master of Business Administration	MBA	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of Business Administration (Banking and Finance)	MBF	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of Business Administration - Marketing Management	MBAMM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of Business Administration - Human Resource Management	MBAHM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of Business Administration - Financial Management	MBAFM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of Business Administration - Operations Management	MBAOM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15,500 /- for I,II,& IV semester* and Rs.17,500/- for III semester*	January & July
Master of commerce in business policy and corporate governance	MCOMBPCG	SOMS	Candidates with the following qualifications are eligible for admission: (a) Graduate in any discipline or equivalent qualifications from a recognized University/Institute. (b) Passed in Company Secretaryship Executive Programme. Candidates who have already passed the Company Secretaryship course shall also be eligible for admission.	English	2 Years	4 years	Programme Fee: Rs.8400/- per year Registration Fee: Rs.850/-	
Master of Commerce in Finance & Taxation	MCOMFT	SOMS	1) Graduate in any discipline or equivalent from a recognized University/Institute. 2) Admitted in the Chartered Accountancy Final Course. OR Who has already passed Chartered	English	2 years	4 years	Total = Rs. 8,400/- ***	January & July

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
			Accountancy.					
Master of Commerce in Management Accounting & Financial Strategies	MCOMMAFS	SOMS	Graduates in any discipline or equivalence from a recognized university/ institute and Passed in ICWAI Intermediate Course	English	2 years	5 years	Course Fee: Rs. 7,000	
Under Graduation – UG								
Bachelor of Arts	BAM	SOSS	10+2 or equivalent	English Hindi	3 Years	6 Years	Rs.4500/- per year plus Registration + Development fee as applicable	
Bachelor of Arts (English)	BAFEG	SOH	10+2 or equivalent	English	3 Years	6 Years	Rs.5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Arts (Hindi)	BAFHD	SOH	10+2 or equivalent	Hindi	3 Years	6 Years	Rs5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Arts (History)	BAFHI	SOSS	10+2 or equivalent	ENGLISH HINDI	3 Years	6 Years	Rs5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Arts (Political Science)	BAFPS	SOSS	10+2 or equivalent	ENGLISH HINDI	3 Years	6 Years	Rs.5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Arts (Public Administration)	BAFPA	SOSS	10+2 or equivalent	ENGLISH HINDI	3 Years	6 Years	Rs.5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Arts (Sociology)	BAFSO	SOSS	10+2 or equivalent	ENGLISH HINDI	3 Years	6 Years	Rs.5000/- per year plus Registration + Development fee as applicable	
Bachelor of Arts (Journalism and Digital Media)	BAFJDM	SOJMS	10+2 or equivalent	ENGLISH	3 Years	6 Years	Rs.10,600/- per year plus Registration/Development fee as applicable	January & July
Bachelor of Arts (Philosophy)	BAFPY	SOIDTS	10+2 or equivalent	ENGLISH / Hindi	3 Years	6 Years	Rs.5000/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Business Administration	BBA	SOMS	10+2 passed or its equivalent	ENGLISH HINDI	3 Years	6 Years	Rs. 10,000/- per year with Registration and Development fee as applicable	January & July
Bachelor of Commerce	BCOMF	SOMS	10+2 or Equivalent	ENGLISH HINDI	3 Years	6 Years	Rs.4500/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Science	BSCM	SOS	10+2 with science subjects or its equivalent qualification	ENGLISH HINDI	3 Years	6 Years	Rs.6000/- per year plus Registration + Development fee as applicable	
Bachelor of Science (Biochemistry) & Bachelor of Science (Biochemistry) (Major/FYUP Hons.)	BSCFBC	SOS	10+2 pass with Science Subjects/ namely, Biology, Chemistry and Physics	ENGLISH HINDI	3/4 years	6/8 years Rs.	Rs. 14,500/- per year*	January & July
Bachelor of Science (Applied Science-Energy)	BSCAEY	SOET		ENGLISH	3 Years	6 Years	Rs.6300/- per year plus Registration + Development fee as applicable	January & July
Bachelor of Social Work	BFSW	School of Social Work	10+2 or equivalent	ENGLISH HINDI	3/4 years	6/8 years	Rs.6300/- per year plus Registration + Development fee as applicable	January & July

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Bachelor of Arts (Vocational Studies) Micro Small and Medium Enterprises	BAVMSME	SOVET	10+2 or its equivalent	ENGLISH	3 Years	6 Years	Rs.5100/- per year, plus registration fee as applicable. Registration Fee Rs. 300/-	January & July
Bachelor of Arts (HONOURS) ECONOMICS	BAECH	School of Social Sciences	10+2 or its equivalent	ENGLISH HINDI	3 Years	6 Years	Rs 5000/- per year. Registration Fee & Development Fee as applicable	January & July
Bachelor Of Arts (Honours) English	BAEGH	School of Humanities	10+2 or its equivalent	ENGLISH	3 Years	6 Years	Rs 5000/- per year. Registration Fee & Development Fee as applicable	January & July
Bachelor's Honours Degree Programme (Hindi)	BAHDH	School of Humanities	10+2 or its equivalent or BPP from IGNOU	Hindi	3 Years	6 Years	Rs. 13,500 (Rs.13,500/- for full programme to be paid year wise @ Rs. 4,500/- per year. Fee to be paid in 1st year is Rs. 4,800/- including a registration fee of Rs. 300/-)	January & July
B.A. Honours History	BAHIH	School of Social Sciences	10+2 or its equivalent.	English and Hindi	3 Years	6 Years	Rs. 9,600	January & July
Bachelor Of Arts (Honours) Public Administration	BAPAH	School of Social Sciences	10+2 or its equivalent	ENGLISH HINDI	3 Years	6 Years	Rs 5000/- per year. Registration Fee & Development Fee as applicable	January & July
Bachelor of Arts (Hons) Political Science	BAPSH	School of Social Sciences	10+2 or its equivalent	ENGLISH HINDI	3 Years	6 Years	Rs 5000/- per year. Registration Fee & Development Fee as applicable.	January & July
B.A. Honours Sociology (BASOH)	BASOH	School of Social Sciences	10+2 or its equivalent or BPP from IGNOU.	ENGLISH HINDI	3 Years	6 Years	A total of Rs. 9600/- is to be paid @Rs. 3200/- per year. In the First year, in addition to Rs. 3200/-, a Registration fee of Rs. 200/- also has to be paid.	January & July
Bachelor of Arts (General) (BAG)	BAG	School of Social Sciences	10+2 or its equivalent or BPP from IGNOU.		3 Years	6 Years	Rs. 7,200 (A total of `7200/- is to be paid for the Bachelor of Arts Programme @ `2400/year. In the First year, in addition to `2400/-, a Registration fee of `200/- also has to be paid.)	January & July
Bachelor of Computer Applications (BCA)	BCA	SOCIS	10+2 or its equivalent.	ENGLISH HINDI	3 Years	6 Years	Rs. 40,200/- for full Programme to be paid Semester wise @Rs. 6,700/- per Semester.	
B. Com General	BCOMG	SOMS	10+2 or its equivalent or BPP from IGNOU.		3 Years	6 Years	Rs. 8,100	
Bachelor of Science (BSCG)	BSCG	School of	10+2 in Science or equivalent		3 Years	6 Years	The programme fee, exclusive of	

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(UGC-CBCS)		Sciences					examination fee is Rs. 16,500/- for full programme to be paid year wise @ Rs. 5500/- per year. Fee to be paid in first year, including Registration Fee of Rs. 300/- is Rs. 5800/-.	
Bachelor of Science (Hons) Biochemistry	BSCBCH	School of Sciences	10 + 2 pass (or equivalent from other recognized Boards) with science subjects, namely, Biology, Chemistry and Physics	ENGLISH HINDI	3 Years	6 Years	Rs. 43,500/- for full programme to be paid year wise @ Rs. 14,500/- per year. Fee to be paid in 1st year, including Registration Fee of Rs.300/-is Rs.14,800/-	January & July
Bachelor of Social Work	BSW(G)	School of Social Work	10+2 or Equivalent	ENGLISH HINDI	3 Years		Total Fees Rs. 18,600/-. Fee is to be paid per year @Rs.6200/- per year. In the first year Registration fee of Rs.300/- is charged.	
Bachelor of Arts (Tourism Studies)	BTS	SOTHSM	10+2 or its equivalent	ENGLISH HINDI	3 Years		Rs 4900/- per year. Registration Fee & Development Fee as applicable	
Bachelor of Arts (Vocational Studies) Tourism Management	BAVTM	SOTHSM	10+2	ENGLISH HINDI	3 Years	6 Years	Rs. 15,000/- for full programme to be paid Rs.5000/- per year plus registration fee + development fee as applicable	January & July
Bachelor of Science (Hospitality and Hotel Administration)	BHM	SOTHSM	10+2 or its equivalent	ENGLISH	3 Years	6 Years	Rs.12700/- per year (for IGNOU Component) NCHMCT to charge its own fees.	
Bachelor of Commerce (Accountancy and Finance)	BCOMAF	School of Management Studies	Candidates who fulfill the following conditions are eligible for admission to this programme: i) 10+2 or its Equivalent ii) Passed Common Proficiency Test/PE-I/Foundation from ICAI. iii) Registration in Professional Competence Course/PE-II/Intermediate/IPCC/(Chartered Accountancy First Stage) of ICAI or already passed Professional Competence Course/PE-II / intermediate. Similarly, all those students who have passed Chartered Accountancy are also eligible for admission subject to successful completion of condition (i) and (ii)	ENGLISH	3 Years		Program Fee - Rs.8100/- Registration Fee - Rs.850/-	

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Bachelor of Commerce (Financial and Cost Accounting)	BCOMFCA	School of Management Studies	Candidates with following qualifications are eligible for admission: a) 10 + 2 or its equivalence; and b) Registration in ICAI Foundation Course. Students who have passed ICAI Intermediate Course shall also be eligible for admission, provided that they had passed all the papers of Foundation Course. Subject to successful completion of condition (a) and (b) c) Those students who has been routed through CPT which is a part of Chartered Accountancy will not be eligible for this particular programme B.Com (F&CA). This programme is exclusively designed for ICWAI bonafide students and any student who entered through credit transfer policy in not permitted for this programme.	ENGLISH	3 Years		Programme Fee - RS.7200/- Registration Fee - Rs.850/-	
Bachelor of Commerce (Corporate Affairs and Administration)	BCOMCAA	School of Management Studies	Candidates with following qualifications are eligible for admission: a) 10 +2 or its equivalent; and b) Registration in Company Secretaryship Foundation Programme. Students who have passed Company Secretaryship Intermediate/Executive Programme shall also be eligible for admission.	ENGLISH	3 Years		Programme fee - Rs.7,200/- registration Fee - Rs.850/-	
Diploma								
Diploma in Agricultural Cost Management	DACM	School of Agriculture	10+2 or Equivalent	ENGLISH	1 Year	3 years	Rs. 6200/- with registration and Development fee as applicable	
Diploma in HIV and Family Education	DAFE	School of Social Work	A person who has successfully completed 10+2 is eligible for enrolment in the Certificate Programme in HIV and Family Education as well as for the Diploma in HIV and Family Education.	English and Hindi	1 Year	4 Years	Rs. 3,000	
Diploma in Creative Writing in English	DCE	School of Humanities	All applicants who are 10+2 pass will be admitted. Anyone without 10+2 but 20 years old and above will also be admitted.		1 Year	4 Years	Rs.3,800 + Rs. 200 Registration fee	
Diploma in Early Childhood Care and Education	DECE	SOCE	10+2 or its equivalent		1 Year	4 Years	Rs. 2,000	
Diploma in Event Management	DEVMT	SOCE	10+2 Pass (with English as a subject)		1 Year	3 Years	Rs. 8,000	

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
Diploma in Nutrition and Health Education	DNHE	SOCE	10+2 or its equivalent		1 Year	4 Years	Rs. 3,000	
Diploma in Tourism Studies	DTS	SOTHS	10+2 or its equivalent		1 Year	3 years	Rs.4,500/- for full programme plus Registration fee of Rs.300/-	
PG Diploma								
Post-Graduate Diploma in Analytical Chemistry	PGDAC	School of Sciences	Science Graduate with Chemistry or B. Pharma./B. Tech. degree holders		1 Year	3 Years	Rs. 9,600/- for full programme plus Registration fee of Rs.300/-	
Post-Graduate Diploma in Audio Programme Production	PGDAPP	SOJNMS	Science Graduate with Chemistry or B. Pharma./B.Tech. degree holders		1 Year	3 Years	Rs. 10,600	
Post Graduate Diploma(Advertising and Integrated Communication)	PGDAIC	SOJNMS	Graduate in any Discipline	English	1 Year	3 years	Rs. 4000/ per semester	
Post Graduate Diploma in Applied Statistics	PGDAST	SOS	Graduate in any discipline from any recognised University/Institution/Organisation		1 Year	3 Years	Rs. 7,600	
Post Graduate Diploma in Computer Applications	PGDCA_ New	School of Computer and Information Sciences	Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subject at 10+2 level or Graduation level.	English	1 Year		Rs. 21,600/- for full Programme to be paid semester @Rs.10800/- per semester. Non-Maths students have to pay Rs.1400/- additional in the first semester. Registration fee of Rs.300/- to be paid in 1st semester along with Programme fee for 1 semester	
Post Graduate Diploma in Social Work Counselling	PGDCOUN	School of Social Work	Graduation from any discipline from a recognized University.	English / Hindi	1 Year	3 Years	Rs. 15,000/- for full programme fee. Registration fee 300/-.	
Post Graduate Diploma in Corporate Social Responsibility	PGDCSR	SOEDS	Graduation in any discipline	English	1 Year	3 years	Rs. 7000/- plus Registration fee Rs. 300/-	
Post Graduate Diploma in Early Childhood and Foundational Stage Education	PGDECFE	School of Continuing Education	Graduation in any Discipline	English	1 Year	3 years	Rs. 10,800/-	
Post Graduate Diploma in Financial Management	PGDIFM	School of Management Studies	Any Graduate (Including Chartered Accountancy, Cost Accountancy Company Secretary ship) with 50% marks for general category 45% for reserved category as per government of India rules.	English	1 Year	3 years	Rs. 20,000/-	
Post Graduate Diploma in Marketing Management	PGDIMM	School of Management Studies	Any Graduate (Including Chartered Accountancy, Cost Accountancy Company Secretary ship) with 50% marks for general category 45% for reserved category as per government of India rules.	English	1 Year		Rs. 20,000/-	
Post Graduate Diploma in Operations Management	PGDIOM	School of Management	Any graduate (Including Chartered Accountancy/ Cost Accountancy/ Company Secretaryship) with	English	1 Year		Rs. 20,000/-	

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
		Studies	50% marks for general category/ 45% for reserved category as per government of India rules					
Post Graduate Diploma in Human Resource Management	PGDIHRM	School of Management Studies	Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/45% for reserved category as per government of India rules. There is no age bar	English	1 Year	3 Years	Rs. 20,000/- Per Course	
Post Graduate Diploma in Environmental and Sustainable Development	PGDESD	School of Sciences	Graduate from a recognized University/Institution	English	1 Year	3 Years	Rs. 7,000/- for full programme. Registration fee 300/-.	
Post Graduate Diploma in International Business Operation	PGDIBO	School of Management Studies	Bachelor's Degree in any discipline or equivalent	ENGLISH HINDI	1 Year	3 Years	Rs. 8,200/- for full programme. Registration Fee Rs.300/-	
Post Graduate Diploma in Rural Development	PGDRD	School of Continuing Education	Bachelor's Degree in any discipline	ENGLISH HINDI	1 Year	3 Years	Rs. 2,400/- for full programme plus registration fee of Rs.300/-	
Post Graduate Diploma in Translation	PGDT	School of Translation Studies and Training	Bachelor's Degree	HINDI	1 Year	3 Years	Rs. 4,000/- for full programme. plus Registration fee of Rs.300/-	
Post Graduate Diploma in Journalism & Mass Communication	PGJMC	School of Journalism and New Media Studies	The eligibility criteria for joining the programme are as follows: Bachelor's degree in any subject. The learners must have the knowledge of English language and should be able to express themselves in simple correct English. The learners should possess working knowledge of computers – MS Office and other simple software and should have internet access.	ENGLISH HINDI	1 Year	3 Years	Rs. 12,500/- for full programme and is payable in one installment. plus Registration fee of Rs.300/-	
Post Graduate Diploma in Human Resource Management	PGDHRM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category 45% for reserved category as per government of India rules. Age no bar.		1 Year	3 Years	Rs. 10,800	
Post-Graduate Diploma in Marketing Management	PGDMM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category 45% for reserved		1 Year	3 Years	Rs. 10,800	

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			category as per government of India rules. Age no bar.					
Post Graduate Diploma in Financial Management	PGDFM	School of Management Studies	Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/45% for reserved category as per government of India rules.No age bar	English	1 Year	3 Years	Rs. 10,800	
Post Graduate Diploma in Operations Management	PGDOM	School of Management Studies	Any graduate (Including Chartered Accountancy/Cost Accountancy/Company Secretaryship) with 50% marks for general category/45% for reserved category as per government of India rules. No age bar	ENGLISH	1 Year		Rs. 10,800.	
Post Graduate Diploma in Environmental and Occupational Health	PGDEOH	School of Inter-Disciplinary and Trans-Disciplinary Studies	Graduation in any discipline	ENGLISH	1 Year	3 Years	Rs. 6600/- for full Programme. Registration Fee 300/-.	
Post Graduate Diploma in Development Communication	PGDDC	School of Journalism and New Media Studies	Bachelor's Degree in any discipline.	ENGLISH	1 Year	3 Years	Rs. 5000/- for full programme and is payable in one installment.Registration Fee 300/-.	
Post Graduate Diploma in Development Communication	PGDAB	SOJNMS	Bachelor's Degree in any discipline.	ENGLISH	1 Year	3 Years	Rs. 5000/- for full programme and is payable in one installment.Registration Fee 300/-.	
Post Graduate Diploma in Digital Media	PGDIDM	SOJNMS	Bachelor's degree in any subject.	ENGLISH	1 Year	3 Years	Rs. 5,000	
Post Graduate Dip in Educational Mgmt. & Admn.	PGDEME	School of Education	Graduate in any discipline	ENGLISH	1 Year	PGJMCT	Rs. 7,000/- for full programme. Registration fee 300/-.	
Post Graduate Diploma in Journalism & Mass Communication	PGJMCT	School of Journalism and New Media Studies	Bachelor's degree in any subject. The learners must have the knowledge of English language and should be able to express themselves in simple correct English. The learners should possess working knowledge of computers – MS Office and other simple software and should have internet access.	ENGLISH / Hindi	1 Year	PGJMCT	Rs. 12,500/- for full programme and is payable in one installment. plus Registration fee of Rs.300/-	

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
Certificate								
Certificate in HIV and Family Education	CAFE	School of Social Work	10+2 or its equivalent	ENGLISH HINDI	6 Months	2 Years	Rs. 1,000/- for full programme plus Registration fee of Rs.300/-	
Certificate in Business Skills	CBS	SOMS	10+2 or its equivalent	English	6 Months	2 Years	Rs. 2,500	
Certificate in Communication and IT Skills	CCITSK	SOVET	10+2 with English as a compulsory subject	English	6 Months	2 Years	Rs. 5,400	
Certificate in Consumer Protection	CCP	SOL	10+2 or its equivalent or BPP from IGNOU.	English & Hindi	6 Months	2 Years	Rs. 1,800	
Certificate in Disaster Management	CDM	SOSS	10+2 or its equivalent to BPP from IGNOU		6 Months	2 Years	Rs. 2,000	
Certificate in Environmental Studies	CES	SOSS	10+2 or its equivalent or BPP from IGNOU		6 Months	2 Years	Rs. 2,000	
Certificate Programme in Functional English (Basic level)	CFE	SOH	10+2 with preferably six (6) years of English at the school level.	English	6 Months	2 Years	Rs. 4,000+ Rs. 200 Registration fee	
Certificate in Food and Nutrition	CFN	SOCE	No Formal Qualification Min Age : 18 Years. Maximum Age: No bar	English, Hindi, Assamese, Gujarati, Kannada, Malayalam, Marathi, Punjabi, Tamil and Oriya	6 Months	2 Years	Rs. 1,900	
Certificate in Guidance	CIG	SOE	Teachers of recognised institutions. Or Pass in Matriculation/SSC Or BPP from IGNOU Min Age : 18 Years. Maximum Age: No bar	English, Hindi and Odia	6 Months	2 Years	Rs. 1,400	
Certificate in Information Technology	CIT	SOCIS	10 th Standard OR SSC OR IGNOU'S BPP or Microsoft's DLC or equivalent		6 Months	2 Years	Rs. 6,000	
Certificate in Mobile Application Development	CMAD	SOCIS	(1) 10+2 OR (2) 10th Standard with 2 or 3 years Diploma / Equivalent	English	6 Months	2 Years	Rs. 5,000	

Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
Certificate in Nutrition and Childcare	CNCC	SOCE	10+2 or its equivalent or BPP from IGNOU	English & Hindi	6 Months	2 Years	Rs. 2,400	
Certificate Programme in Laboratory Techniques	CPLT	School of Sciences	10+2 with Science subjects or equivalent OR pass in Higher Secondary with Science subjects or equivalent and one year of experience of working in a School/College/University science laboratory OR 10th pass or equivalent with Science subjects and two years experience of working in a School/College/University science laboratory	English and Hindi	6 months	2 Years	Rs.4,200/- for full programme. plus registration fee of Rs.300/-	
Certificate in Teaching of English as a Second Language	CTE	SOH	Graduates or three (3) years of BELED Or 2 years PTT, ETT or 10+2 with two years of teaching experience.	English	6 Months	2 Years	Rs. 2,400 + Rs. 200 Registration fee	
Certificate Programme in Teaching of Primary School Mathematics	CTPM	SOS	10th pass/Working nursery, primary or elementary teachers OR passed AMT under Associate Studentship Scheme	English & Hindi	6 Months	2 Years	Rs. 1,800	
Certificate in Tribal Studies	CTRBS	SOSW	A person who has successfully completed 10+2 is eligible for enrolment in the Certificate Programme in Tribal Studies.	English	6 Months	2 Years	Rs. 1,000	
Certificate in Tourism Studies	CTS	SOTHSM	10+2 pass or its equivalent	ENGLISH HINDI	6 Months	2 Years	Rs.2,400/- for full programme . Plus Registration fee of Rs. 300/-	